



**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext. 1120 • FAX (508) 839-4602  
[www.grafton-ma.gov](http://www.grafton-ma.gov)

## **PLANNING BOARD**

### **Proposed Amendments to the Grafton Zoning By-Law 2018 Annual Town Meeting Article D**

To see if the Town will vote to amend ZBL Section 4.2.5 Special Cases of the Zoning By-Laws by adding a new Section 4.2.5.3 to permit shared parking through the issuance of a special permit as follows:

4.2.5.3 Shared Parking. Shared parking is the approved use of the same off-street parking spaces for two or more uses where peak parking demand of the different uses occurs at different times of the day, or, where various uses are visited without moving the automobile; and, where the division of parking spaces is a net decrease from the combined total of each use's individual off-street parking requirements, if required separately.

4.2.5.3.1 Requirements and Criteria. Shared parking arrangements are subject to review and approval by the Planning Board subject to the following requirements and criteria:

- a. Submission of a reciprocal agreement executed by the owners and operators of the different sources or uses ensuring the long-term joint use of such shared parking, and defining the terms upon which the parking is shared;
- b. If required by the Planning Board information concerning the following may be requested:
  1. the hours of operation and parking demand for each use;
  2. the hours of peak demand for parking;
  3. a description of the character of the land use and the parking patterns of adjacent uses;
  4. an estimate of the anticipated turnover in parking space use over a 24-hour period of time;
  5. a site plan showing all proposed parking spaces, including the shared use spaces in the lot and the walking distance to the uses sharing the lot; and
  6. any other information concerning parking deemed necessary by the Planning Board to render a decision.

c. In the event that the conditions for shared parking change, or if the shared parking arrangement is discontinued, the applicant shall notify the Planning Board within ten (10) days. The Planning Board shall then require the applicant to meet the applicable parking requirements found in Section 4.2.2 Off-Street Parking Schedule.